

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF REDWATER
HELD IN COUNCIL CHAMBERS
February 5, 2019**

Present

Mayor Mel Smith
Councillor Connie Butcher
Councillor Les Dorosh
Councillor David McRae
Councillor Joanne Williams
Councillor Rob Olsen
Councillor Dwayne Spicer

Staff

Debbie Hamilton, Town Manager
Jodi Brown, Community Services Manager
Kristy Andersen, Recreational Facilities & Parks Operations Supervisor
Kylie Rude, Recording Secretary

CALL TO ORDER

Mayor Smith called the meeting to order at 6:30 pm.

APPROVAL OF AGENDA

19-010 Moved by Mayor Smith that Contract Negotiations (Section 16 (1)(b) & (c) of the FOIP Act, disclosure harmful to business interests of a third party) be added to the agenda as closed session item 12.2 and further that Development Agreement Discussion (Section 16 (1)(b) & (c) of the FOIP Act, disclosure harmful to business interests of a third party) be added to the agenda as closed item 12.3.

CARRIED

19-011 Moved by Councillor Butcher that the agenda be adopted as amended.

CARRIED

DELEGATIONS

Pembina Place Annual Report - Kristy Andersen

6:31 – 6:43 pm

Kristy Andersen presented Council with the 2018 Pembina Place Annual Report.

Community Services Annual Report & Pool Annual Report - Jodi Brown

6:43 – 7:23 pm

Jodi Brown presented Council with the 2018 Community Services Annual Report and the 2018 Pool Annual Report.

Jodi Brown left the meeting at 7:23 pm.

ADOPTION OF MINUTES

19-012 Moved by Councillor McRae that the minutes of the January 15, 2019 Regular Council Meeting be adopted as circulated.

CARRIED

NEW BUSINESS

Operation & Maintenance Manual by Federation of Alberta Gas Co-Ops Ltd

The Federation Operations and Maintenance manual is a guideline for the operation and maintenance of natural gas utilities. The Federation has updated the Operation and Maintenance manual and have asked that all Federation members pass a resolution to officially adopt the manual.

19-013 Moved by Councillor Olsen that the Town of Redwater has adopted the Federation of Alberta Gas Co-ops Limited Operation & Maintenance (O &M) Manual, as revised from time to time, as a guideline in operating and maintaining the Town's natural gas distribution system.

CARRIED

Redwater Public Library Accountant Appointment

The Redwater Public Library is required to hire an accountant to review their financial records each year. A letter was received from the Library on January 11, 2019 with their recommendation of appointment.

19-014 Moved by Councillor Dorosh that Kari Premak of Redwater, Alberta (General Accounting Diploma) be appointed as the accountant to review the Redwater Public Library Financial Statements.

CARRIED

Council Meeting Date Change

The Local Government Administration Association conference is scheduled for April 3 to 5, 2019. The Town Manager, Corporate Services Manager and Community Services Manager will be travelling to Red Deer on April 2 as the conference begins on April 3 at 8:00 am. Administration requested that the April 2, 2019 Council meeting be rescheduled to April 1, 2019.

19-015 Moved by Councillor Butcher that the April 2, 2019 Regular Council meeting be rescheduled to April 1, 2019 at 6:30 pm.

CARRIED

REPORTS

Council Reports

- Councillor Butcher – Administration Briefing, Joint Use meeting
- Councillor Olsen – Council meeting, administration briefing
- Councillor Spicer – Council meeting, AIHA event, CRNWSC tour
- Councillor McRae – AIHA event, administration briefing
- Councillor Dorosh - AIHA event, administration briefing, Community Services Board meeting

Councillor Williams – Community Services Board meeting, administration briefing
Mayor Smith – AIHA event, Homeland Housing meeting, Edmonton Salutes meeting,
CRNWSC meeting

Administration reports: Town Manager, Community Services, Corporate Services, Public Works, Pembina Place

19-016 Moved by Councillor Butcher that all reports be accepted as information.

CARRIED

COUNCIL CORRESPONDENCE & INFORMATION ITEMS

Municipal Leaders Caucus	ACFA AGM
CPAA conference	Soldier Breakfast
Business Breakfast St Albert	Bruderheim Mayor's Supper
NPP Event	Alberta Rural Education Symposium
Devon State of the Town	Interpipeline Open House
Spruce/Stony State of the Region Address	

19-017 Moved by Councillor Butcher that all correspondence be accepted as information.

CARRIED

Kylie Rude and Kristy Andersen left the meeting at 7:45 pm.

Mayor Smith declared a recess at 7:45 pm.

Mayor Smith reconvened the meeting at 7:50 pm

CLOSED SESSION ITEMS

19-018 Moved by Councillor Butcher that Council move to closed session at 7:51 pm (Section (Section 16 (1)(b) & (c) of the FOIP Act, disclosure harmful to business interests of a third party regarding contract negotiations and development agreements, and Section 17 (1) of the FOIP Act, disclosure harmful to personal privacy regarding personnel discussions). Deb Hamilton stayed for the closed session to provide Administrative advice.

CARRIED

19-019 Moved by Councillor Butcher that Council return to open session at 8:40 pm.

CARRIED

ADJOURNMENT

19-020 Moved by Councillor Olsen that the Regular Council Meeting adjourn at 8:41 pm.

CARRIED



MAYOR



TOWN MANAGER