

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF REDWATER
HELD IN COUNCIL CHAMBERS
March 19, 2019**

Present

Mayor Mel Smith
Councillor Connie Butcher
Councillor Les Dorosh
Councillor David McRae
Councillor Joanne Williams
Councillor Rob Olsen
Councillor Dwayne Spicer

Staff

Debbie Hamilton, Town Manager
Kylie Rude, Recording Secretary

CALL TO ORDER

Mayor Smith called the meeting to order at 6:30 pm.

APPROVAL OF AGENDA

*19-037 Moved by Councillor Butcher that the agenda be adopted as circulated.
CARRIED*

ADOPTION OF MINUTES

*19-038 Moved by Councillor Dorosh that the minutes of the March 5, 2019 Regular Council Meeting be adopted as circulated.
CARRIED*

BYLAWS

Bylaw 864 Intermunicipal Subdivision and Development Appeal Board Bylaw
Pursuant to Section 627 of the Municipal Government Act a council must, by bylaw either establish a Subdivision and Development Appeal Board (SDAB) or, through an agreement, establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB).

Previously, the Towns of Bon Accord, Gibbons, Legal and Redwater had a joint SDAB that was made up of one Councillor from each of the member municipalities. In order to comply with the new provisions of the Municipal Government Act, a new Bylaw is proposed.

*19-039 Moved by Councillor Dorosh that Bylaw 864, being a bylaw to establish an Intermunicipal Subdivision and Development Appeal Board and to repeal Bylaw 774, be given first reading
CARRIED*

19-040 Moved by Councillor McRae that Bylaw 864 be given second reading.
CARRIED

19-041 Moved by Councillor Olsen that Council unanimously agree to give Bylaw 864 third and final reading at this meeting.
CARRIED UNANIMOUSLY

19-042 Moved by Councillor Butcher that Bylaw 864 be given third and final reading.
CARRIED

NEW BUSINESS

Intermunicipal Subdivision and Development Appeal Board Agreement and Membership
In relation to Bylaw 864, Intermunicipal Subdivision and Development Appeal Board Bylaw, an agreement is required between the municipalities involved (Bon Accord, Gibbons, Legal and Redwater). The proposed agreement outlines the membership requirements and all the operating components (procedures) of the Board. The agreement states that each municipality shall appoint, through resolution, no more than three members-at-large and one councillor. To prepare for this, Administration advertised for members-at-large and received three letters of interest from Dody Kluttig, Lori Lumsden and Tina Cosby. These at large members have taken the required training. The Council representative, Connie Butcher, has also taken the required training.

19-043 Moved by Councillor Olsen that the Town of Redwater enter into an Intermunicipal Subdivision and Development Appeal Board agreement with the Towns of Bon Accord, Gibbons and Legal as circulated.
CARRIED

19-044 Moved by Councillor Olsen that Councillor Connie Butcher be appointed to the Intermunicipal Subdivision and Development Appeal Board as the Town of Redwater's Councillor representative for a term to end at the next general election.
CARRIED

19-045 Moved by Councillor Spicer that Dody Kluttig, Lori Lumsden and Tina Cosby be appointed to the Intermunicipal Subdivision and Development Appeal Board as the Town of Redwater's members-at-large representatives for a term of four years.
CARRIED

Intermunicipal Subdivision and Development Appeal Board Members at Large Remuneration, Appeal Fees and Administration Fees

It is recommended that remuneration of \$200 per day for a meeting over 4 hours in duration or \$100 per day for a meeting 4 hours or less in duration be paid to members at large of the Intermunicipal Subdivision and Development Appeal Board. This rate will be consistent in each of the municipalities involved. It is also recommended that the mileage rate be set at the provincial rate (which is currently \$.505 per km).

It is recommended by Administration of each municipality involved that the appeal fee be set at \$300. There is no need to amend the Town's appeal fee as it is already set at \$300.

It is also recommended that the fee per hour for Clerk services be based on the hourly cost to the municipality and further that a charge of \$.10 per photocopy be invoiced.

19-046 Moved by Councillor McRae that members-at-large to the Intermunicipal Subdivision and Development Appeal Board be paid \$200.00 per day for a meeting over 4 hours in duration or \$100.00 per day for a meeting 4 hours or less in duration, that Policy 122 be updated to reflect this change and further that the mileage rate be set at the provincial rate.

CARRIED

19-047 Moved by Councillor Butcher that the municipality administering the Intermunicipal Subdivision and Development Appeal process be reimbursed for Clerk services based on the per hour cost to the municipality of that staff member and that photocopies be charged out at \$.10 per copy.

CARRIED

Community Services Fees

As per the Pembina Place Operational Policy, facility rental rates are to be reviewed by Council prior to April 1 each year. Fees are to be confirmed for the upcoming season in order to allow user groups time to plan for any changes to the fee rates or structure.

19-048 Moved by Councillor Olsen that Council hold the fees for both Pembina Place and the Outdoor Pool at the current rates for the 2019-2020 season, and further, that Council approve the addition of the new Culture Center rental fee of \$100 for daily weekday rate (less than 4 hours) and the removal of the statements recommended by Administration from the Pembina Place Fee Schedule.

MOTION WITHDRAWN

19-049 Moved by Councillor Olsen that Council Increase the fees for Pembina Place by 2.5 % (rounded to the nearest \$1) and the Outdoor Pool rates remain at the current rates, effective April 01, 2019, and further, that Council approve the addition of the new Culture Center rental fee of \$100 for daily weekday rate (less than 4 hours) and the removal of the statements recommended by Administration from the Pembina Place Fee Schedule.

CARRIED

Employment Policy – Sick Leave

Administration proposed changes to the Sick Leave section of the employment policy. These changes include reducing the overall accumulation capacity to 90 days from 120 days (working days) and introducing a clause regarding the length of sick leave absences and the requirement to go on Long Term Disability through benefits once the elimination period (120 calendar days) has concluded.

19-050 Moved by Councillor Butcher that the Employment Policy 003 Section 18 – Sick Leave, be modified to reflect the recommended amendments.

CARRIED

REPORTS

Council Reports

Councillor Butcher- Council meetings, Bruderheim Mayor's Supper, Roseridge meeting
Councillor Olsen – Council meeting, Community Services survey at highschool
Councillor Spicer – Council meetings, Library Board meeting
Councillor McRae – Community Services survey distribution (Diamond Spring, high school, Pembina Place, Pioneer Club), NR CAER AGM, Citizens on Patrol
Councillor Dorosh – Council meetings, consultant meeting, Library Board meeting, Citizens on Patrol meeting, Community Services survey distribution
Councillor Williams – Community Services survey distribution
Mayor Smith – Arboretum society meeting, Council meetings, CRNWSC meeting, commission papers, consultant meeting, AIHA meeting, Northern mayors caucus, Bruderheim Mayor's supper, meeting with AB Transportation, Mayor's supper, Citizens on Patrol meeting, meeting with Phoenix Industrial, meeting with Standing Stone

19-051 Moved by Councillor Butcher that all reports be accepted as information.

CARRIED

COUNCIL CORRESPONDENCE & INFORMATION ITEMS

Thank you card from grade 6 class	CPAA
Leduc Luncheon	NPP Event
Sturgeon Mayor's Golf Tournament	ACFA meeting
Volunteer Appreciation	

19-052 Moved by Councillor McRae that all correspondence be accepted as information.

CARRIED

Mayor Smith declared a recess at 7:50 pm.

Mayor Smith reconvened the meeting at 7:56 pm.

CLOSED SESSION ITEMS

19-053 Moved by Councillor McRae that Council move to closed session at 7:56 pm (Section 17 (4)and 17 (2) (e) of the FOIP Act – disclosure harmful to personal privacy). Deb Hamilton and Kylie Rude stayed for the closed session to provide Administrative advice.

CARRIED

19-054 Moved by Councillor Spicer that Council return to open session at 8:32 pm.

CARRIED

ADJOURNMENT

19-055 Moved by Councillor Williams that the Regular Council Meeting adjourn at 8:32 pm.

CARRIED



MAYOR



TOWN MANAGER