

TOWN OF REDWATER

BYLAW FIN-06-2024

BEING A BYLAW OF THE TOWN OF REDWATER, IN THE PROVINCE OF ALBERTA, TO ESTABLISH RATES, FEES, AND CHARGES FOR SERVICES PROVIDED BY THE MUNICIPALITY.

WHEREAS the *Municipal Government Act* ("Act"), RSA 2000, c. M-26, as amended from time to time, authorizes Redwater Town Council to establish and adopt bylaws for municipal purposes respecting services provided by or on behalf of a municipality and the establishment of fees and charges for these services.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act, the Council of the Town of Redwater, duly assembled, enacts as follows:

TITLE

- 1.1 This Bylaw may be referred to as the "Fees and Charges Bylaw" of the Town of Redwater.

2. DEFINITIONS

- 2.1 The following terms shall have the following meanings in this Bylaw:
- (a) "Bylaw" means this Fees and Charges Bylaw established by the Municipality.
 - (b) "Council" means the municipal Council for the Town of Redwater.
 - (c) "Town" means the municipal corporation of the Town of Redwater

3. APPLICATIONS

- 3.1 The fees and charges shall be as detailed in the following Schedules, which is attached to and forms part of this bylaw:

- (a) Schedule "A" – Administration
- (b) Schedule "B" – Taxation & Assessment
- (c) Schedule "C" – Public Works
- (d) Schedule "D" – Planning & Development
- (e) Schedule "E" – Bylaw Services
- (f) Schedule "F" – Swimming Pool
- (g) Schedule "G" – Pembina Place
- (h) Schedule "H" – Economic Development
- (i) Schedule "I" Utilities

3.2 In the event of a conflict between a fee set out in this Bylaw and the amount of a fee, rate or charge in an applicable Bylaw, the fee set out in this Bylaw prevails.

3.3 Despite Section 3.2, in the event a fee, rate or charge referenced in another municipal bylaw has not been included in this Bylaw, the Municipality may continue to levy a fee, rate or charge that is prescribed in that Bylaw.

3.4 In the event that the Government of Alberta establishes a fee, rate or charge for a matter otherwise governed by this bylaw, the provincial fee, rate or charge shall prevail.

3.5 Method of payment for Fees, Rates and Charges to be at the discretion of the Town.

3.6 Where a fee for a service, permit, or activity is not explicitly provided for in this bylaw, the Chief Administrative Officer is authorized to establish a reasonable fee based on the cost of providing the service or activity. Any such fee must be reported to Council and included in the next scheduled review of this bylaw for formal consideration and inclusion.

3.7 Third Party Costs such as engineering, legal or any GST costs incurred by the Town will be passed on to the user.

4. SEVERABILITY

4.1 If any clause in this bylaw, including any part of any schedule, is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

5. GENERAL

5.1 This Bylaw shall be reviewed annually by Town Council for amendments.


5.2 This Bylaw comes into force on January 1, 2025

Bylaw FIN-05-2023 and all amendments thereto are hereby repealed.

READ A FIRST TIME THIS 17th day of December, 2024

READ A SECOND TIME THIS 17th day of December, 2024

READ A THIRD TIME THIS 17th day of December, 2024



Mayor



Chief Administrative Officer

Schedule A: Administration

PHOTOCOPYING				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Black & White (Not for Profit)	\$ 0.10	per copy	T	1
Black & White (General Public) - Letter	\$ 0.24	per copy	T	
Black & White (General Public) - Legal	\$ 0.29	per copy	T	
Black & White (General Public) - Tabloid	\$ 0.33	per copy	T	
Color - any size	\$ 0.48	per copy	T	

- 1 The Town of Redwater will provide free use of photocopying facilities to Redwater and District non-profit organizations up to a maximum of 500 black and white and/or color copies annually (per calendar year).

FAXING				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Local Faxing	\$ 1.19	per page	T	
Long Distance Faxing (North America)	\$ 1.90	per page	T	
Long Distance Faxing (International)	\$ 4.29	per page	T	
Receiving Faxes	\$ 1.19	per page	T	

SCANNING				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Any Size	\$ 1.19	per permit	T	

LAMINATING				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Laminating - Letter or Smaller	\$ 2.00	per page	T	
Laminating - Legal	\$ 2.50	per page	T	
Laminating - Tabloid	\$ 3.50	per page	T	

Maps				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Maps	\$ 0.50	per map	T	1
County Map	Cost plus 25%	per map	T	
Lot Images	\$ 2.00	per sheet	T	2
Lot Images: Orthophoto	\$ 3.00	per sheet	T	2
Full Size Orthophoto Maps	Cost plus 25%	per map	T	
Shipping and Handling Fees	Cost plus 25%	per map	T	

- 1 Maps 1 - 3 will be provided at no cost
 2 Lot images for development applications will be provided at no cost

Schedule A: Administration

MISCELLANEOUS				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Non-Sufficient Funds Charge (NSF)	\$ 25.00	per NSF	E	
Research	\$ 25.00	per hour	E	1

1 Upon request for research of information, the time to gather the information required shall be estimated by the Chief Administrative Officer and a minimum fee of \$25.00/hour charged to the requesting party. If photocopies are required, these costs shall also be charged as per this schedule. These monies shall be received prior to such research being undertaken.

DOCUMENT COPY FEES				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Land Use Bylaw	\$ 50.00	per document	T	1
Municipal Development Plan	\$ 50.00	per document	T	1
Area Structure Plan	\$ 25.00	per document	T	1
Master Servicing Plan	\$ 250.00	per document	T	1

1 Documents available free of charge on our website

Schedule B: Taxation and Assessment

TAX CERTIFICATES AND SEARCHES				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Tax Certificate	\$ 30.00	per	E	1
Tax Search (printed)	\$ 15.00	per	E	1

1 Requests must be in writing and be accompanied with a copy of their cheque, charge information or payment method.

Fee	2025	Unit	Taxable = T Exempt = E	Notes
Tax Recovery Notification & Release of Notification	\$ 50.00	per	E	1
Public Auction	\$ 50.00	per	E	1
Advertising Costs	At Cost	per	T	1

1 Automatically applied to the tax roll.

ASSESSMENT INFORMATION				
Fee	2025	Unit	Taxable = T Exempt E	Notes
Assessment Sheet	\$ 2.00	per page	T	1
Verbal Assessment Information	\$ 2.00	per roll	T	2
Assessment Appeal Fees	As directed by CRASC	per appeal	E	2
Section 299 Request for Information				
Residential	\$ 40.00	per roll	E	
Non-Residential	\$ 125.00	per roll	E	

1 Assessment sheet shall be provided to owner or authorized representative at no charge

2 Verbal assessment shall be provided to owner or authorized representative at no charge. For other requests the first three (3) assessments shall be provided at no charge and then charged per roll after.

Schedule C: Public Works

PUBLIC WORKS				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Railway Right-of-Way Grass Maintenance	Alberta Road Builders Association listed price	per	T	1
Town Equipment	Alberta Road Builders Association listed price	per	T	2
Sidewalk Snow Clearing (Bylaw Enforcement Related)	\$ 40.00	per hour	T	3
Dust Abatement	\$ 250.00	per 100 m2	T	

- 1 All tax certificate and search requests must be in writing and be accompanied with a copy of their cheque, charge information or payment
- 2 Contracting for private purposes will be highly discouraged. Residents are encouraged to call a private contractor.
- 3 Hourly rate charged will be rounded to the nearest half-hour with a minimum charge of one half-hour.

UTILITIES				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Sewer Back Up (during business hours)	\$ 400.00	per	T	1
Sewer Back Up (after business hours)		per		1
Initial Call Out	\$ 500.00	per	T	1, 2
Hourly	\$ 100.00	per hour	T	1

- 1 Fee will be charged when not caused by municipal operations
- 2 Initial call out charge will be for two (2) hours maximum. Hourly rate will be charged thereafter.

OTHER				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Sale of Inventory Items	Cost plus 25%	per page	T	
Municipal Infrastructure Call Out (during business hours)	\$ 250.00	per	T	1
Municipal Infrastructure Call Out (after business hours)				1
Initial Call Out	\$ 350.00	per		1, 2
Hourly	\$ 100.00	per hour	T	1, 2

- 1 Fee will be charged when not caused by municipal operations
- 2 Initial call out charge will be for two (2) hours maximum. Hourly rate will be charged thereafter.

Schedule D: Planning Development

DEVELOPMENT FEES				
RESIDENTIAL DEVELOPMENT				
Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Residential Low Density	\$ 150.00	per permit	E	1
Multi Family Medium Density Base Fee	\$ 200.00	per permit	E	1
Multi Family Medium Density Per Unit	\$ 50.00	per unit	E	1
Multi Family High Density	\$ 450.00	per permit	E	1
Accessory Building (under 500 ft ² with no foundation or utility service) porches, garages, sheds, additions	\$ 75.00	per permit	E	1
Accessory Building (over 500 ft ²)-porches, garages, sheds, additions over 500ft ²	\$ 300.00	per permit	E	1
Accessory Development - decks over 0.6m (2ft) in height, pergola over 4.5m (15ft) in height,	\$ 75.00	per permit	E	1
Accessory Uses-Secondary Suites, garden suites, garage Suites, below grade swimming pools	\$ 300.00	per permit	E	1
Structural Renovations	\$ 75.00	per permit	E	1
Relocation of Home (infill)	\$ 350.00	per permit	E	1
Minor Home Occupation	\$ 100.00	per permit	E	1
Major Home Occupation	\$ 150.00	per permit	E	1
Compliance Statement			E	1
Regular	\$ 200.00	per letter	E	1
Rush (up to 3 days)	\$ 400.00	per letter	E	1
Demolition under 500ft ²	\$ -	per permit	E	1
Demolition over 500ft ²	\$ 150.00	per permit	E	1
Development Prior to Development Permit	Double Permit Fees	per permit	E	1
Request for Extension of Development Permit	50% Original Permit Fee	per request	E	1
Resubmission of Plans after Development Permit Approval	\$ 150.00	per resubmission	E	1

¹ No review processes or considerations will commence until all applicable fees are paid in full.

Schedule D: Planning Development

DEVELOPMENT FEES CONTINUED				
COMMERCIAL / INSTITUTIONAL / INDUSTRIAL / RECREATIONAL / AGRICULTURAL DEVELOPMENT				
Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
General Commercial Development C-GEN	\$ 400.00	per permit	E	1
Downtown Commercial Development C-DWT	\$ 500.00	per permit	E	1
Highway Commercial Development C-HWY	\$ 500.00	per permit	E	1
Designated Industrial Park Development I-DIP	\$ 2,500.00	per permit	E	1
Institutional Development INS	\$ 1,500.00	per permit	E	1
Recreational Development REC	\$ 500.00	per permit	E	1
Resort Recreational Development RREC	\$ 500.00	per permit	E	1
Agricultural Transition Development AG-T	\$ 300.00	per permit	E	1
Accessory Buildings-porches, garages, sheds, additions under 500ft	\$ 200.00	per permit	E	1
Accessory Building- porches, garages, sheds, additions over 500ft ²	\$ 200.00	per permit	E	1
Accessory Development-decks over 0.6m (2ft) in height, pergola over 4.5	\$ 500.00	per permit	E	1
Structural Renovations under 3000ft ²	\$ 150.00	per permit	E	1
Structural Renovations over 3000ft ²	\$ 300.00	per permit	E	1
Demolition under 500ft ²	\$ -	per letter	E	1
Demolition under 3000ft ²	\$ 100.00	per letter	E	1
Demolition over 3000ft ²	\$ 200.00	per permit	E	1
Change of Use	\$ 200.00	per permit	E	1
Development Prior to Development	Double Permit Fees	per permit	E	1
Request for Extension of Development Permit	50% Original Permit Fee	Base B38:B48	E	1
Resubmission of Plans after Development Permit Approval	\$ 300.00	per resubmission	E	1
Compliance Statement				
Regular	\$ 200.00	per letter	E	1
Rush (up to 3 days)	\$ 400.00	per letter	E	1

¹ No review processes or considerations will commence until all applicable fees are paid in full.

SIGNS				
Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Temporary Signage	\$ 75.00	per permit	E	1
Minor & Major Home Occupation Signage	\$ 100.00	per permit	E	1
Not-for-Profit Signage	\$ -	per permit	E	1
Commercial / Institutional / Industrial / Recreational / Agricultural Signage				
Base Fee	\$ 2,500.00	per permit PLUS	E	1, 2
Additional Signs	\$ 1,500.00	per permit	E	1, 2

¹ No review processes or considerations will commence until all applicable fees are paid in full.

² Includes three (3) signs;

Schedule D: Planning Development

AGREEMENTS

Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Development Agreement Fee 1 lot	\$ 1,000.00	per agreement	E	1
Development Agreement Fee more than 1 lot	\$ 2,500.00	per agreement	E	1
Encroachment / Right of Way / Amending / Road Closure / License / Land Lease Agreements	\$ 500.00	per agreement	E	1
Disposal of Municipal Reserve	\$ 2,000.00	per agreement	E	1
Forbearance Agreement	\$ 100.00	per agreement	E	1

1 No review processes or considerations will commence until all applicable fees are paid in full.

LANDSCAPING FEES

Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Residential Landscaping Deposit	\$ 5,000.00	per lot or per agreement	E	1, 2
Commercial / Institutional / Industrial / Recreational / Agricultural Landscaping Deposit	\$ 10,000.00	per lot or per agreement	E	1, 2

1 No review processes or considerations will commence until all applicable fees are paid in full.

2 Any deposit amounts will be refunded upon approved inspection and provided the work is completed within the required time frame pursuant to the Town's Land Use Bylaw.

OTHER

Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Not-for-Profit Development Permit	50% Regular Permit Fee		E	1
Urban Hen License Application	\$ 100.00		E	1
Natural Resource Extraction Permit				1
Base Fee	\$ 1,000.00	per permit PLUS	E	1,2
Area Fee	\$ 100.00	per hectare	E	1,2
File Search				
Base Fee	\$ 100.00	per request PLUS	E	1
Hourly	\$ 50.00	per hour	E	1
Environmental Site Assessment				
Base Fee	\$ 150.00	per assessment PLUS	E	1
Hourly	\$ 50.00	per hour	E	1

1 No review processes or considerations will commence until all applicable fees are paid in full.

2 Total permit fees for Natural Resource Extraction will be charged to a maximum of \$5,000.

Schedule D: Planning Development

PLANNING FEES				
STATUTORY DOCUMENTS				
Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Outline Plan/Development Concept Plan Review	\$ 2,000.00	per plan	E	1
New Area Structure Plan Review	\$ 4,000.00	per plan	E	1
Redistricting (Rezoning) Application	\$ 2,000.00	per application	E	1
Land Use Bylaw Amendment	\$ 1,500.00	per amendment	E	1
Area Structure Plan Amendments	\$ 2,000.00	per amendment	E	1

1 No review processes or considerations will commence until all applicable fees are paid in full.

SUBDIVISION FEES				
Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Subdivision Application Base Fee	\$ 750.00	per application PLUS	E	1, 2
Subdivision Application Lot Fee	\$ 350.00	per lot	E	1, 2
Subdivision Endorsement Fee	\$ 200.00	per lot	E	1
Lot / Plan Cancellation / Consolidation	\$ 700.00	per lot	E	1
Boundary Adjustment	\$ 700.00	per application	E	1
Condominium Plan Endorsement Fee	\$ 50.00	per application	E	1
Time Extension Fee	\$ 250.00	per application	E	1

1 No review processes or considerations will commence until all applicable fees are paid in full.

2 Maximum of 3 included in base fee. Additional lots will be charged per additional lot application fee.

COMMISSIONS & BOARDS				
Fee	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Residential Discretionary Use/Variance Request	\$ 750.00	per application PLUS	E	1, 2
Commercial / Institutional / Industrial / Recreational / Agricultural Discretionary Use/Variance Request	\$ 350.00	per lot	E	1, 2
Intermunicipal Subdivision and Development Appeal Board (ISDAB) Fee	\$ 200.00	per lot	E	1, 3

1 No review processes or considerations will commence until all applicable fees are paid in full.

2 Municipal Planning Commission fees are paid in addition to the regular permit fees

3 The fee for the ISDAB appeal will be agreed upon by the Towns of Bon Accord, Gibbons, Legal and Redwater and set accordingly by each Council.

Schedule E: Bylaw Services

OTHER				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Bylaw Services Administration Fee	\$ 25.00	per	T	
Sidewalk Salt/Ice Melt	\$ 10.00	per 1/2 bag	T	
Impounded Dog (After Hours)				
Initial Call Out	\$ 75.00	per call out	T	1
Hourly Rate	\$ 50.00	per hour	T	1

1 Initial call out charge will be for two (2) hours maximum. Hourly rate will be charged thereafter.

DOG LICENCING				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Replacement Tag	\$ 5.00	per tag	E	
Lifetime License - Unaltered	\$ 80.00	per tag	E	
Lifetime License - Altered Dog	\$ 40.00	per tag	E	
Restricted Dog License	\$ 80.00	annually	E	

Schedule F: Swimming Pool

ADMISSION PASSES				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Child (3 - 6)				1
Daily	\$ 3.00	per day	T	
Monthly	\$ 30.00	per month	T	
Seasonal	\$ 50.00	per season	T	
Youth (7 - 17)				
Daily	\$ 5.00	per day	T	
Aquasize	\$ 5.00	per session	T	
Monthly	\$ 50.00	per month	T	2
Fitness Pass	\$ 50.00	per month	T	3
Combo Pass	\$ 123.00	per season	T	4
Seasonal	\$ 90.00	per season	T	2
Adult (18 - 54)				
Daily	\$ 7.00	per day	T	2
Aquasize	\$ 8.00	per session	T	
Monthly	\$ 60.00	per month	T	2
Fitness Pass	\$ 115.00	per month	T	3
Combo Pass	\$ 191.00	per season	T	4
Seasonal	\$ 115.00	per season	T	2
Senior (55+)				
Daily	\$ 5.00	per day	T	
Aquasize	\$ 5.00	per session	T	
Monthly	\$ 50.00	per month	T	2
Fitness Pass	\$ 50.00	per month	T	3
Combo Pass	\$ 123.00	per season	T	4
Seasonal	\$ 90.00	per season	T	2
Family				5
Daily	\$ 20.00	per day	T	2
Monthly	\$ 155.00	per month	T	2
Seasonal	\$ 280.00	per season	T	2
Community Group Pass				6
Level 1 (10 or less)	\$ 411.00	per month	T	
Level 2 (11 or more)	\$ 585.00	per month	T	
Special Events Admission	\$ 2.00	per person	T	7

- 1 No charge for children 0-3 years of age
- 2 Aquasize admission is not covered by daily, monthly or seasonal pass admission.
- 3 Fitness pass is applicable to Aquasize and Lane Swim only.
- 4 Combo Passes cover seasonal and fitness swimming excluding special events.
- 5 To be eligible for a family pass, all persons must reside in the same residence.
- 6 Community groups with an average of eight (8) or more bathers accessing the pool on a regular basis may purchase a group pass for the season with approval of the General Manager - Operations
- 7 Admission to Special Events will not be covered by Combo/Seasonal/Daily/Monthly Pass Admission

Schedule F: Swimming Pool

OTHER				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Pool Rental	\$ 110.00	per hour	T	1
Extra Lifeguard	\$ 25.00	per hour	T	
School Rental Rate	\$ 39.00	per hour	T	1
Hourly	\$ 100.00	per hour	T	
Junior Lifeguard Club (12+)	\$ 49.00	per session	T	2
Sponsorship Rates				3
Non-Profit	\$ 125.00	per event	T	
Corporate	\$ 150.00	per event	T	

1 Valid for up to 40 patrons; additional fee for Extra Lifeguard to be applied above this amount.

2 Sessions are 8 weeks and scheduled for 1 hour per week.

3 Sponsorship rates will be for one (1) 2-4 hour public swim event

SWIMMING LESSONS (Lifesaving Society)				
Fee	2025	Unit	Taxable = T Exempt E	Notes
Preschool (3 - 5 years)				
Regular Session	\$ 58.00	per session	E	
Condensed 1 Week Session	\$ 33.00	per session	E	1
Swimmer (5+ years)				
Regular Session	\$ 66.00	per session	E	
Condensed 1 Week Session	\$ 38.00	per session	E	1
Bronze Cross	\$ 200.00	per session	E	
Bronze Medallion	\$ 200.00	per session	E	
Private Lesson	\$ 25.00	per 30 minutes	E	

1 One-week lessons are available only if there is space available and only as a consecutive Monday to Friday session.

Schedule G: Pembina Place

COMMUNITY CULTURAL CENTRE				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Level 1: Full Event Package				1, 2
Daily Rate Weekday	\$ 682.00	per day	T	
Non-Profit Daily Rate Weekday	\$ 341.00	per day	T	
Local Non-Profit Daily Rate Weekday	\$ 171.00	per day	T	3
Daily Rate Weekend	\$ 1,155.00	per day	T	
Non-Profit Daily Rate Weekend	\$ 577.00	per day	T	
Local Non-Profit Daily Rate Weekend	\$ 261.00	per day	T	3
Weekend Rental	\$ 1,890.00	per rental	T	4
Non-Profit Weekend Rental	\$ 945.00	per rental	T	4
Local Non-Profit Weekend Rental	\$ 472.00	per rental	T	3, 4
Set Up & Take Down (<100 people)	\$ 225.00	per rental	T	
Set Up & Take Down (>100 people)	\$ 330.00	per rental	T	
Damage Deposit	\$ 350.00	per rental	E	6
Cancelation - More than 90 Days Notice	\$ 30.00	per cancelation	T	
Cancelation - Less than 90 Days Notice	50% of Rental Cost	per cancelation	T	
Cancelation - Less than 30 Days Notice	100% of Rental Cost	per cancelation	T	
Level 2: Public Events Package (without alcohol service)				5
Daily Rate Weekday	\$ 378.00	per day	T	
Non-Profit Daily Rate Weekday	\$ 189.00	per day	T	
Local Non-Profit Daily Rate Weekday	\$ 94.00	per day	T	3
Daily Rate Weekend	\$ 525.00	per day	T	
Non-Profit Daily Rate Weekend	\$ 262.00	per day	T	
Local Non-Profit Daily Rate Weekend	\$ 131.00	per day	T	3
Weekend Rental	\$ 945.00	per rental	T	4
Non-Profit Weekend Rental	\$ 472.00	per rental	T	4
Local Non-Profit Weekend Rental	\$ 236.00	per rental	T	3, 4
Add On - Full Kitchen Rental	\$ 225.00	per rental	T	
Add On - Bar Cooler & Preparation Area	\$ 115.00	per rental	T	
Set Up & Take Down (<100 people)	\$ 225.00	per rental	T	
Set Up & Take Down (>100 people)	\$ 330.00	per rental	T	
Damage Deposit	\$ 350.00 or 50% of Rental Cost	per rental	E	6
Cancelation Fee- More than 72 Hours Notice	Full Refund	per cancelation	T	
Cancelation Fee- Less than 72 Hours Notice	100% of Rental Costs	per cancelation	T	
Level 3: Meetings and Small Private Events (without alcohol service)				7
Daily Rate Weekday	\$ 225.00	per rental	T	
Local Non-Profit Daily Rate Weekday	\$ 169.00	per rental	T	4
Daily Rate Weekday (4 hours or less)	\$ 110.00	per rental	T	
Local Non-Profit Daily Rate Weekday (4 hours or less)	\$ 83.00	per rental	T	4
Daily Rate Weekends & Evenings After 6:00 pm	\$ 370.00	per rental	T	

Schedule G: Pembina Place

Local Non-Profit Daily Rate Weekends & Evenings After 6:00 pm	\$ 280.00	per rental	T	
Add on - Kitchen Rental	\$ 150.00	per rental	T	

Schedule G: Pembina Place

Fee	2025	Unit	Taxable = T Exempt = E	Notes
Add On - Bar Cooler & Preparation Area	\$ 79.00	per rental	T	
Set Up & Take Down (<100 people)	\$ 225.00	per rental	T	
Set Up & Take Down (>100 people)	\$ 315.00	per rental	T	
Damage Deposit:	50% of Rental Cost	per rental	E	6
Cancelation Fees - More than 72 Hours Notice Provide	Full Refund	per cancelation	T	
Cancelation Fees - Less than 72 hours Notice Provided	100% of Rental Cost	per cancelation	T	
Kitchen Only				
General Hourly Rate	\$ 42.00	per hour	T	
Non-Profit Hourly Rate	\$ 26.00	per hour	T	
Local Non-Profit Hourly Rate	\$ 11.00	per hour	T	4
General Daily Hourly Rate	\$ 255.00	per day	T	
Non-Profit Daily Rate	\$ 152.00	per day	T	
Local Non-Profit Daily Rate	\$ 57.00	per day	T	4
Damage Deposit	\$ 200.00	per rental	E	6
Kitchen Non-Cooking Rental				
General Hourly Rate	\$ 79.00	per day	T	
Non-Profit Daily Rate	\$ 47.00	per day	T	
Local Non-Profit Daily Rate	\$ 20.00	per day	T	

- 1 Level 1: Full Event Package for weddings, dinner & dance events, events including alcohol service include the rental of hall, stage, coat room, bar, full kitchen, A/V system, dressing room and tables and chairs. The Facility Administrator will have the authority to assign booking requests to the level best suited by definition.
- 2 Facility Naming Rights Sponsors will receive one Level 1 booking per year at no charge.
- 3 Local Non-Profit rates for permanent Town employees.
- 4 Weekend Rental is valid from 5:00 pm Friday to 5:00 pm Sunday.
- 5 Level 2: Public Events (without alcohol service) package for conferences, workshops, open houses, auctions and other public events includes rental of hall, stage, coat room, A/V System and tables and chairs. The Facility Administrator will have the authority to assign booking requests to the level best suited by definition.
- 6 Refundable if no damage or extra cleaning is required
- 8 Level 3: Meetings and Small Private Events (without Alcohol Service) for non-profit group meetings, business meetings, funeral services, training and schools include the rental of hall, stage, ticket & coat area, AV System and table and chairs. •The Facility Administrator will have the authority to assign booking requests to the level best suited by definition.

ARENA LOBY

Fee	2025	Unit	Taxable = T Exempt = E	Notes
General Hourly Rate	\$ 39.00	per hour	T	1, 2
Non-Profit Hourly Rate	\$ 20.00	per hour	T	1, 2
Local Non-Profit Hourly Rate	\$ 10.00	per hour	T	1, 2
General Daily Rate	\$ 160.00	per day	T	1, 2, 3
Non-Profit Daily Rate	\$ 80.00	per day	T	1, 2, 3
Local Non-Profit Daily Rate	\$ 40.00	per day	T	1, 2, 3

- 1 60 person occupancy
- 2 Rentals will not start before 7:30 am and must end by 12:00 am
- 3 Daily rates are for eight (8) consecutive hours; after which the hourly rate will apply.

Schedule G: Pembina Place

CULTURAL CENTRE - YOUTH PROGRAMING

Fee	2025	Unit	Taxable = T Exempt = E	Notes
One-time Rentals	\$ 34.00	per hour	T	
Ongoing Commitment Hourly Rate	\$ 25.00	per hour	T	

1 Rentals will not start before 7:30 am and must end by 12:00 am

FIELD HOUSE

Fee	2025	Unit	Taxable = T Exempt = E	Notes
Child Pass (5 and under)	\$ -	per day	T	
Youth Pass (6-17 years)	\$ 3.00	per day	T	
Adult Pass (18 - 54 years)	\$ 5.00	per day		
Senior Pass (55+)	\$ 3.00			
Family Pass	\$ 14.00	per day	T	
Season Pass (May - August)	\$ 86.00	per pass	T	
Family Season Pass (May - August)	\$ 214.00	per pass	T	
Community Group Season Pass	\$ 115.00		T	
Level 1 (10 or less)	\$ 400.00	per pass		
Level 2 (11 or more)	\$ 570.00	per pass		
Facilities All Inclusive Pass (Summer)	\$ 191.00		T	
Adult Pass (18 - 54 years)	\$ 400.00	per pass	T	
Youth / Senior	\$ 570.00	per pass		
General Court Hourly Rate	\$ 35.00	per hour	T	
Non-Profit Court Hourly Rate	\$ 18.00	per hour	T	
Local Non-Profit Hourly	\$ 9.00	per hour	T	
General Full Field House Hourly Rate (3 Courts)	\$ 90.00	per hour	T	
Non-Profits Full Field House Hourly Rate (3 Courts)	\$ 45.00	per hour	T	
Local Non-Profit Full Field House Hourly Rate (3 Courts)	\$ 90.00	per hour	T	
General Full Field House Daily Rate (3 Courts)	\$ 475.00	per day	T	
Non-Profits Full Field House Daily Rate (3 Courts)	\$ 220.00	per day	T	
Local Non-Profit Full Field House Daily Rate (3 Courts)	\$ 85.00	per day	T	
Child /Youth Birthday Party (May - August)	\$ 70.00	per rental	T	1
Damage Deposit	\$ 200.00	per rental		2

1 Includes 1 hour fieldhouse court and 2 hours arena lobby lobby

2 Refundable if no damage or extra cleaning is required

INDOOR WALKING

Fee	2025	Unit	Taxable = T Exempt = E	Notes
Child Pass (5 and under)	\$ -	daily	T	
Youth Pass (6-17 years)	\$ 1.00	daily	T	
Adult Pass (18 - 54 years)	\$ 3.00	daily	T	
Senior Pass (55+)	\$ 1.00	daily	T	
Season Pass (Summer or Winter)	\$ 20.00	daily	T	

Schedule G: Pembina Place

ICE RENTALS					
JANUARY 1 - MARCH 31					
Fee	2025	Unit	Taxable = T Exempt = E	Notes	
Senior/Junior B/Adult - *Prime	\$ 180.00	per hour	T	1, 3	
Senior/Junior B/Adult - **Non-Prime	\$ 125.00	per hour	T	2, 3	
Minor Hockey/Youth Organizations - *Prime	\$ 125.00	per hour	T	1, 3	
Minor Hockey/Youth Organizations - **Non-Prime	\$ 115.00	per hour	T	2, 3	
Tournaments (Senior/Junior B/ Adult)	\$ 160.00	per hour	T		
Tournaments (Minor Hockey / Youth)	\$ 115.00	per hour	T		
Schools (curling and/or arena)	\$ 25.00	per hour	T		
Family rate (Arena)-see below	\$ 115.00	per hour	T		
Curling (league night)	\$ 160.00	per day	T		
Curling Corporate/Private	\$ 275.00	per day	T		
Curling Hourly Rate	\$ 50.00	per hour	T		
Curling Bonspiel	\$ 500.00	per weekend	T		
Junior Curling Game	\$ 25.00	per hour	T		
Junior Bonspiel	\$ 123.00	per weekend	T		
Child/Youth Birthday Party (Winter)	\$ 130.00	per hour	T	4	
Public Skate / Shiny Sponsorship Rate	\$ 60.00	per hour	T		

- 1 Prime Ice Time - after 6:00 pm on weekdays and after 8:45 am on weekends.
- 2 Non Prime Ice Time - before 6:00 pm on weekdays and before 8:45 am on weekends.
- 3 If entire season of a single team is canceled after August 15th a \$500 Penalty will be assessed
- 4 Includes 1 hr. ice time and 2 hrs. arena lobby rental

ICE RENTALS					
April 1 - December 31					
Fee	2025	Unit	Taxable = T Exempt = E	Notes	
Senior/Junior B/Adult - *Prime	\$ -	per hour	T	1, 3	
Senior/Junior B/Adult - **Non-Prime	\$ 131.00	per hour	T	2, 3	
Minor Hockey/Youth Organizations - *Prime	\$ 131.00	per hour	T	1, 3	
Minor Hockey/Youth Organizations - **Non-Prime	\$ 120.00	per hour	T	2, 3	
Tournaments (Senior/Junior B/ Adult)	\$ 168.00	per hour	T		
Tournaments (Minor Hockey / Youth)	\$ 120.00	per hour	T		
Schools (curling and/or arena)	\$ 26.00	per hour	T		
Family rate (Arena)-see below	\$ 120.00	per hour	T		
Curling (league night)	\$ 168.00	per day	T		
Curling Corporate/Private	\$ 288.00	per day	T		
Curling Hourly Rate	\$ 52.00	per hour	T		
Curling Bonspiel	\$ 525.00	per weekend	T		
Junior Curling Game	\$ 26.00	per hour	T		
Junior Bonspiel	\$ 128.00	per weekend	T		
Child/Youth Birthday Party (Winter)	\$ 136.00	per hour	T	4	
Public Skate / Shiny Sponsorship Rate	\$ 60.00	per hour	T		

- 1 Prime Ice Time - after 6:00 pm on weekdays and after 8:45 am on weekends.
- 2 Non Prime Ice Time - before 6:00 pm on weekdays and before 8:45 am on weekends.
- 3 If entire season of a single team is canceled after August 15th a \$500 Penalty will be assessed
- 4 Includes 1 hr. ice time and 2 hrs. arena lobby rental

Schedule G: Pembina Place

DROP IN PUBLIC SKATING				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Child Pass (5 and under)	\$ -	per day	T	
Youth Pass (6-17 years)	\$ 3.00	per day	T	
Adult Pass (18 - 54 years)	\$ 5.00	per day	T	
Senior Pass (55+)	\$ 3.00		T	
Punch Pass (10) Seniors / Youth Public Skating Only	\$ 25.00	per pass	T	
Punch Pass (10) Adult / Shinny	\$ 40.00	per pass	T	

EQUIPMENT RENTALS				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Linens (tablecloths – Black)	\$ 5.00	per linen per day	T	
Linen Damage Deposit	\$ 20.00	per rental	T	1
Folding Chairs	\$ 4.00	per chair per day	T	
6' Folding Table Poly	\$ 8.00	per table per day	T	
8' Folding Table Poly	\$ 9.00	per table per day	T	
5' Round Table Wood	\$ 7.00	per table per day	T	
5' Round Table Poly	\$ 11.00	per table per day	T	
Projector & Screen package	\$ 56.00	daily per rental	T	2
Projector & Screen Package (Non-Profit)	\$ -	daily per rental	T	2
Curtain/Privacy Panel system	\$ 111.00	per day	T	2
Risers	\$ 111.00	per day	T	2
Other	to be negotiated			
General Equipment Rental Damage Deposit – Refundable if no damage or extra cleaning	\$ 100.00		E	

1 Refundable if no damage or extra cleaning is required

2 In-house use only

Schedule H: Economic Development

Business Licensing					
Fee	2024	2025 Proposed	Unit	Taxable = T Exempt = E	Notes
Storefront Business	\$ 100.00	\$ 100.00	per licence	E	
Non-Local Business	\$ 180.00	\$ 180.00	per licence	E	
Home-Based Business	\$ 100.00	\$ 100.00	per licence	E	
Street Vendor Business	\$ 100.00	\$ 100.00	per license	E	
Business License Transfer Fee	\$ 50.00	\$ 50.00	per license	E	

Schedule I: Utilities

Gas Utility Rates				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Gas Base Rate				
Under 415 Series	\$ 19.00	per meter, per month	T	1, 2
415 Series and Above	\$ 38.00	per meter, per month	T	1, 3
Consumption Rate				
Commodity Purchase Price	per Gas Alberta Inc.	gigajoule	T	
Carbon Tax Levy	per Government of Canada or Government of Alberta	gigajoule	T	4
Variable Rate	\$ 2.15	gigajoule	T	

- 1 Invoiced each month to all meters present, whether gas is consumed or not.
- 2 \$3.50 of the base fee will be transferred to reserves upon collection for future capital investment.
- 3 \$7.00 of the base fee will be transferred to reserves upon collection for future capital investment.
- 4 Valid Carbon Tax Levy Exemption Certificate required to waive charges.

Water Utility Rates				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Water Base Rate				
Residential / Commercial	\$ 16.00	per meter, per month	E	1, 2
Utility Infrastructure Reinvestment Rider	\$ 0.40	cubic metre	E	3
Consumption Rate				
Commodity Purchase Price	per CRNWSC	cubic metre	E	
Variable Rate	\$ 1.65	cubic metre	E	
Metered Hydrant Consumption	\$ 5.00	cubic metre	E	4

- 1 \$3.50 of the base fee will be transferred to reserves upon collection for future capital investment
- 2 Invoiced each month to all meters present, whether water is consumed or not.
- 3 Transferred to utility reserves upon collection
- 4 This practice shall be at the discretion of the General Manager - Operations and the Town will install a meter at the hydrant to ensure an accurate accounting of water volumes.

Sewer Utility Rates				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Sewer Base Rate				
Residential / Commercial	\$ 16.00	per month	E	1
Consumption				
Residential / Commercial	75%	per water consumption charge	E	
Metered Hydrant	75%	per water consumption charge	E	2

- 1 \$2.00 of the base fee will be transferred to utility reserves upon collection for future sewer capital investment and \$1.00 per the base fee will be transferred to utility reserves for future storm sewer capital investment.
- 2 This practice shall be at the discretion of the General Manager - Operations who will designate a disposal site.

Schedule I: Utilities

Curbside Waste Collection				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Base Fee				
Garbage Collection - Residential	\$ 12.25	per unit, per month	E	1, 2
Recycle Charges - Residential	\$ 3.00	per unit, per month	E	2
Garbage/Recycle Base Fee	\$ 8.00	per unit, per month	E	2, 3
Additional Bins				
Garbage	\$ 16.00	per bin, per month	E	
Organics	\$ 4.00	per bin, per month	E	
Cart Delivery - Additional / Lost / Stolen	per GFL	per delivery	E	
Roseridge Landfill / Transfer Station				
Garbage Permit Replacement	\$ 5.00	per permit	E	
Roseridge Waste Overage	per Roseridge commodity price	per Roseridge	E	4

1 Includes one (1) Garbage Bin and one (1) Organics Bin.

2 Invoiced per month whether the service is being used or not.

3 \$1.00 of the base fee will be transferred to utility reserves upon collection for future capital investment.

Town residential customers may deliver up to 500 kg of waste per calendar year to the Roseridge Landfill and/or Transfer Station, covered through taxation. Residential-use

4 customers in the Agricultural Transition and Country Residential Estate District may deliver up to 1500 kg per calendar year, also covered through taxation.

Utility Billing - Account Administration				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Account Administration				
Account Change Process Fee	\$ 30.00	per change	E	1
Arrears Fee	\$ 25.00	per notice	E	2
Service Disruption Fee (due to non-payment)				
Water Disconnection/Reconnection	\$ 100.00	per occurrence	E	3, 4
Gas Disconnection/Reconnection	\$ 100.00	per occurrence	E	3, 4
Disconnections (upon request)				
Water Disconnection	\$ 75.00	per occurrence	E	4
Gas Disconnection	\$ 25.00	per occurrence	E	4
Water Reconnection	\$ 25.00	per occurrence	E	4
Gas Reconnection	\$ 75.00	per occurrence	E	4
Meter Disputes				
Meter Inspection	at cost	per meter	E	5
Removal Fee	\$ 25.00	per meter	E	5

1 Applicable each time there is a change in customer on the utility account. The fee may be waived if the account change is necessitated by the death of an account holder, provided there are multiple account holders listed on the account and verification is provided.

2 Applied to the utility account each time a 48 Hour Notice of Disconnection is issued more than 2 times for the same account in the preceding 12 month period

3 Fees must be paid prior to reconnection

4 Disconnections and reconnections shall only be performed during normal business hours

5 Reimbursed to the Customer should the meter be proven to be measuring inaccurately.

Schedule I: Utilities

Utility Installations & Services				
Fee	2025	Unit	Taxable = T Exempt = E	Notes
Gas Installation				
Equipment plus operator	per the Alberta Road Builders Assoc.	per installation	T	
Labour	at cost	per worker	T	1
Other Equipment	per the Alberta Road Builders Assoc.	per installation	T	
Materials & Supplies	cost + 25%	per installation	T	
Frozen Ground Surcharge	25% Equipment & Equipment Plus Operator Costs	per installation	T	2
Water Installation				
Refundable Deposit	\$ 600.00	per installation	E	3
Materials & Supplies	at cost + 25%	per installation	E	
Construction Water (3 months max.)	\$ 200.00	per installation	E	4
Construction Water Extension	\$ 75.00	per month	E	4
Installation and Inspection	\$ 100.00	per installation	E	1
Frozen Ground Surcharge	25% Equipment & Equipment Plus Operator Costs		E	2
Metered Hydrant				
Deposit	up to \$3,000	deposit per account	E	

- 1 If the installation is scheduled for out of business hours the Owner will contact the Town on-call employee, and will any additional charges will be applied.
- 2 Applied to any utility installations performed between November 1 and April 30.
- 3 Refundable upon the Town's satisfactory inspection of the service installation in accordance with Policy 504.
- 4 If the meter installation is not completed within 3 months, the CAO has the authority to provide for an extension beyond this period, where further construction water fees shall be charges at the monthly rate outlined. The CAO also has the authority to require a mobile water meter be installed to ensure an accurate accounting of water volumes is purcnaser will be responsible for any and all damages to town infrastructure and meter as a result of obtaining water through the hydrant. it will be up to the CAO of a deposit is
- 5 required in advance